



**PRAB**



PARTNERS IN YOUR LIFE'S JOURNEY  
COMPAÑEROS EN EL VIAJE DE SU VIDA

**LIVE UNITED**



United Way  
of Central Jersey

## VISTA COMMUNITY ACTION PROJECT COMMUNITY PARTNERSHIPS & VOLUNTEER COORDINATOR @ PRAB

*Forming and strengthening PRAB's anti-poverty  
partnerships and collaborations throughout Central New Jersey*

**P**RAB is seeking a Community Partnerships & Volunteer (CPV) Coordinator, who will form and strengthen PRAB's anti-poverty partnerships and collaborations throughout Central New Jersey. In the process, you will build on long-standing collaborative relationships with individuals, families, businesses, community-serving organizations, and public and elected officials. These relationships enable our programs and partners to outreach effectively to individuals and families, and open doors to resources, supports, and opportunities that facilitate socio-economic stability and development.

As the CPV Coordinator, you will advance and create steering committees of internal and external stakeholders, who will coordinate our partnerships and collaborations. You will train, develop, and sustain program staff and participants, and stakeholders. You also will direct volunteers to respective programs, which will have built-in mechanisms to receive and engage them. You will ensure that volunteers are trained to generate and engage more volunteers.

In addition, you will be part of the broader PRAB VISTA Community Action Project (CAP), which is a partnership between PRAB and the United Way of Central Jersey. You will join a dedicated and supportive professional team of service providers, and a VISTA team that is working on Early Education Development, Communications and Special Events, Resource Development, and Institutional Development.

### YOUR VISTA RESPONSIBILITIES

- ◆ **Develop** and strengthen institutional and program community engagement efforts
- ◆ **Develop** relationships with other community stakeholders and anti-poverty providers, and participate in exiting community partnerships and collaborations
- ◆ **Engage** individuals and institutions in our existing work, connecting others to program staff and participants
- ◆ **Build** and strengthen partnerships in our various program areas
- ◆ **Develop** manuals and guides for community engagement and participation

**PRAB**  
90 Jersey Avenue, New Brunswick, NJ 08901  
P: 732.828.4510    www.prab.org

**United Way of Central Jersey**  
32 Ford Avenue, Milltown, NJ 08850  
P: 732-247-3727    www.uwcj.org



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### **YOUR VISTA BENEFITS**

- ◆ Modest Living Allowance
- ◆ Healthcare Allowance OR VISTA Health Benefit Plan
- ◆ Relocation Allowance (if applicable)
  - ◆ Deferment or Forbearance of federal student loans
- ◆ Earn one year non-competitive eligibility for employment in the federal government, allowing you to apply for federal jobs with the advantage of not having to go through the standard public competitive process
- ◆ End-of-Service Education Award OR Cash Stipend
- ◆ Supplemental Personal & Professional Training
- ◆ Childcare Assistance (if eligible)

### **BASIC ELIGIBILITY REQUIREMENTS**

- ◆ Some College
- ◆ Related Experience
- ◆ Reliable Transportation

### **YOUR SERVICE SITE**

PRAB  
90 Jersey Avenue, New Brunswick, NJ 08901

PRAB is a comprehensive human services organization with our headquarters in New Brunswick, Middlesex County, New Jersey. We are the primary institution in Central New Jersey that provides diverse bilingual/multicultural services to the Central New Jersey community. Our mission is to equip diverse individuals and families in Central New Jersey to achieve personal, family, and community development. We operate 12 sites in Middlesex and Mercer counties, and serve approximately 30,000 individuals and families each year. As the Community Action Agency for Middlesex County West, we also address issues of poverty to change people's lives, bring hope, and improve our local communities.

### **YOUR START DATE**

July 30, 2018

### **HOW YOU CAN APPLY**

<https://my.americorps.gov/mp/listing/viewListing.do?id=81079&fromSearch=true>