



PRAB



PARTNERS IN YOUR LIFE'S JOURNEY
COMPAÑEROS EN EL VIAJE DE SU VIDA

LIVE UNITED



United Way
of Central Jersey

VISTA COMMUNITY ACTION PROJECT
RESOURCE DEVELOPMENT COORDINATOR
@ PRAB

*Increasing PRAB's human and financial resources
for its anti-poverty work throughout Central New Jersey*

PRAB is seeking a Resource Development (RD) Coordinator, who will increase PRAB's human and financial resources for its anti-poverty work throughout Central New Jersey. In the process, you will build on efforts to secure ample public, private, and individual resources for our early childhood, youth, family and community, and housing services.

As the RD Coordinator, you will increase PRAB's human and financial resources for its anti-poverty work throughout Central New Jersey. In the process, you will build on efforts to secure ample public, private, and individual resources for our early childhood, youth, family and community, and housing services. You will increase financial, human, and physical/material resources for PRAB's institutional and collaborative efforts. Ultimately, you will deepen relationships with donors, and involve them further in institutional and program anti-poverty work. You also will increase program staff and participant involvement through training and direct involvement in resource identification, solicitation, and stewardship.

In addition, you will be part of the broader PRAB VISTA Community Action Project (CAP), which is a partnership between PRAB and the United Way of Central Jersey. You will join a dedicated and supportive professional team of service providers, and a VISTA Community Action Team that is working on Early Education Development, Community Partnership and Volunteer Development, Communications and Special Events, and Institutional Development.

YOUR VISTA RESPONSIBILITIES

- ♦ **Develop** systems to identify, solicit, and steward financial, human, and physical/materials resources from private and individual donors
- ♦ **Contribute** to institutional and program planning, monitoring, and evaluation
- ♦ **Develop** institutional and program tools to secure and maintain resources, including needs assessments, and program designs, implementation strategies, and evaluations

PRAB
90 Jersey Avenue, New Brunswick, NJ 08901
P: 732.828.4510 www.prab.org

United Way of Central Jersey
32 Ford Avenue, Milltown, NJ 08850
P: 732-247-3727 www.uwcj.org



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YOUR VISTA BENEFITS

- ◆ Modest Living Allowance
- ◆ Healthcare Allowance OR VISTA Health Benefit Plan
- ◆ Relocation Allowance (if applicable)
 - ◆ Deferment or Forbearance of federal student loans
- ◆ Earn one year non-competitive eligibility for employment in the federal government, allowing you to apply for federal jobs with the advantage of not having to go through the standard public competitive process
- ◆ End-of-Service Education Award OR Cash Stipend
- ◆ Supplemental Personal & Professional Training
- ◆ Childcare Assistance (if eligible)

BASIC ELIGIBILITY REQUIREMENTS

- ◆ Some College
- ◆ Related Experience
- ◆ Reliable Transportation

YOUR SERVICE SITE

PRAB
90 Jersey Avenue, New Brunswick, NJ 08901

PRAB is a comprehensive human services organization with our headquarters in New Brunswick, Middlesex County, New Jersey. We are the primary institution in Central New Jersey that provides diverse bilingual/multicultural services to the Central New Jersey community. Our mission is to equip diverse individuals and families in Central New Jersey to achieve personal, family, and community development. We operate 12 sites in Middlesex and Mercer counties, and serve approximately 30,000 individuals and families each year. As the Community Action Agency for Middlesex County West, we also address issues of poverty to change people's lives, bring hope, and improve our local communities.

YOUR START DATE

July 30, 2018

HOW YOU CAN APPLY

<https://my.americorps.gov/mp/listing/viewListing.do?id=81082&fromSearch=true>